

A grid of 100 document icons arranged in 10 rows and 10 columns. Most icons are light gray with a subtle shadow. Three icons are highlighted with different colors: one in the top row, eighth column is light green; one in the second row, second column is orange; and one in the bottom row, first column is light green. The text 'GREEN BUILDING CERTIFICATION INSTITUTE' is centered in the lower half of the grid in a bold, green, sans-serif font.

**GREEN BUILDING
CERTIFICATION INSTITUTE**

CREDENTIAL MAINTENANCE PROGRAM



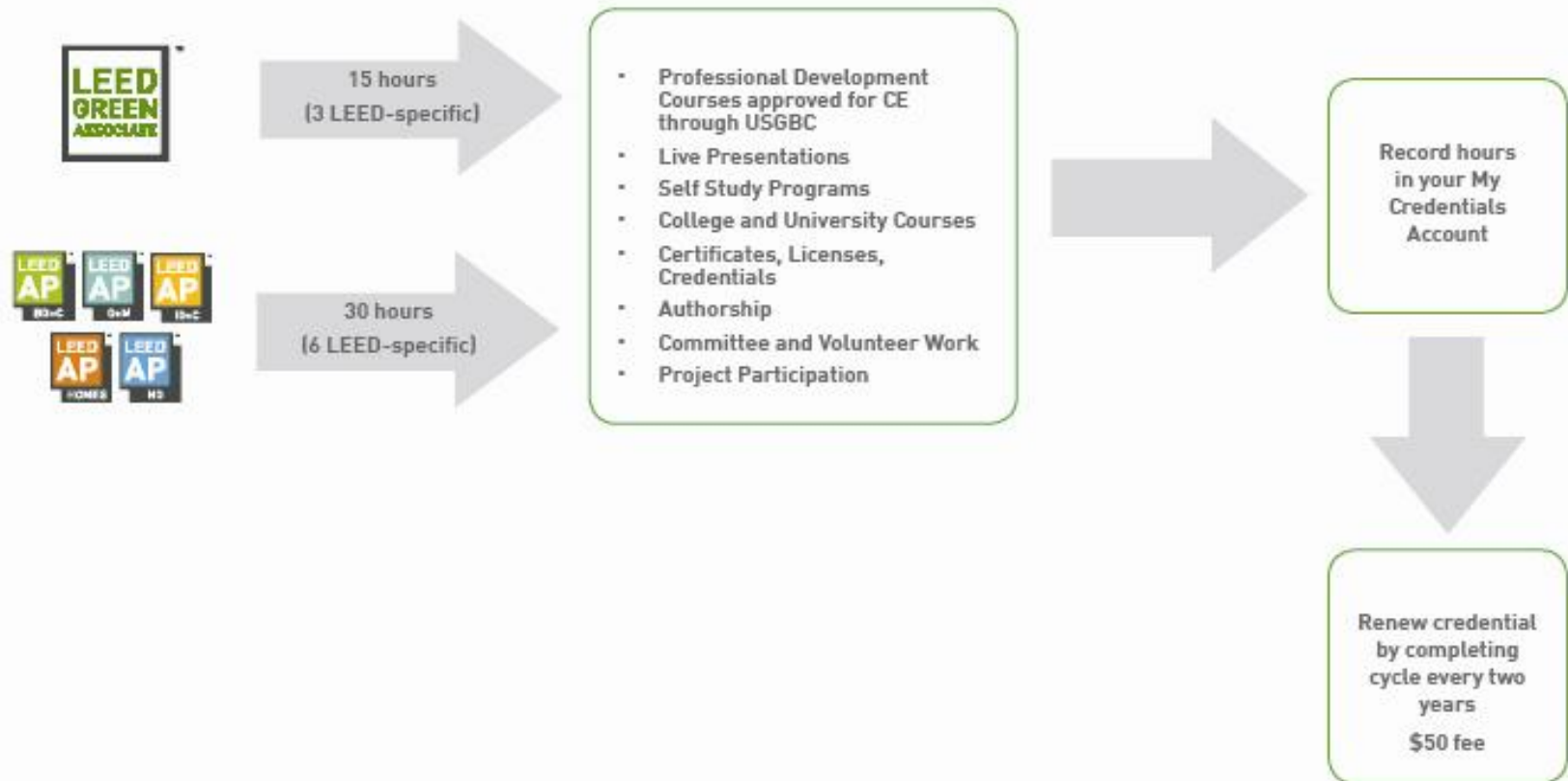


Four CMP Principles

1. We mainly want to give people credit for the acquisition of Green Building Knowledge in general, and LEED Specific knowledge in particular. To achieve this objective, we need to strike a balance between flexibility and complexity.
2. The value of educational activities is derived from the rigor of their review.
3. The bodies of knowledge carved out by the GBCI Test Specifications on one side, and LEED Credits and Intents on the other side, share space, but are not fully harmonized at any given time. Both are evolving in their own ways.
4. We consider a LEED professional to be someone who will participate in the process of maintaining a LEED credential in addition to maintaining the knowledge the credential represents.

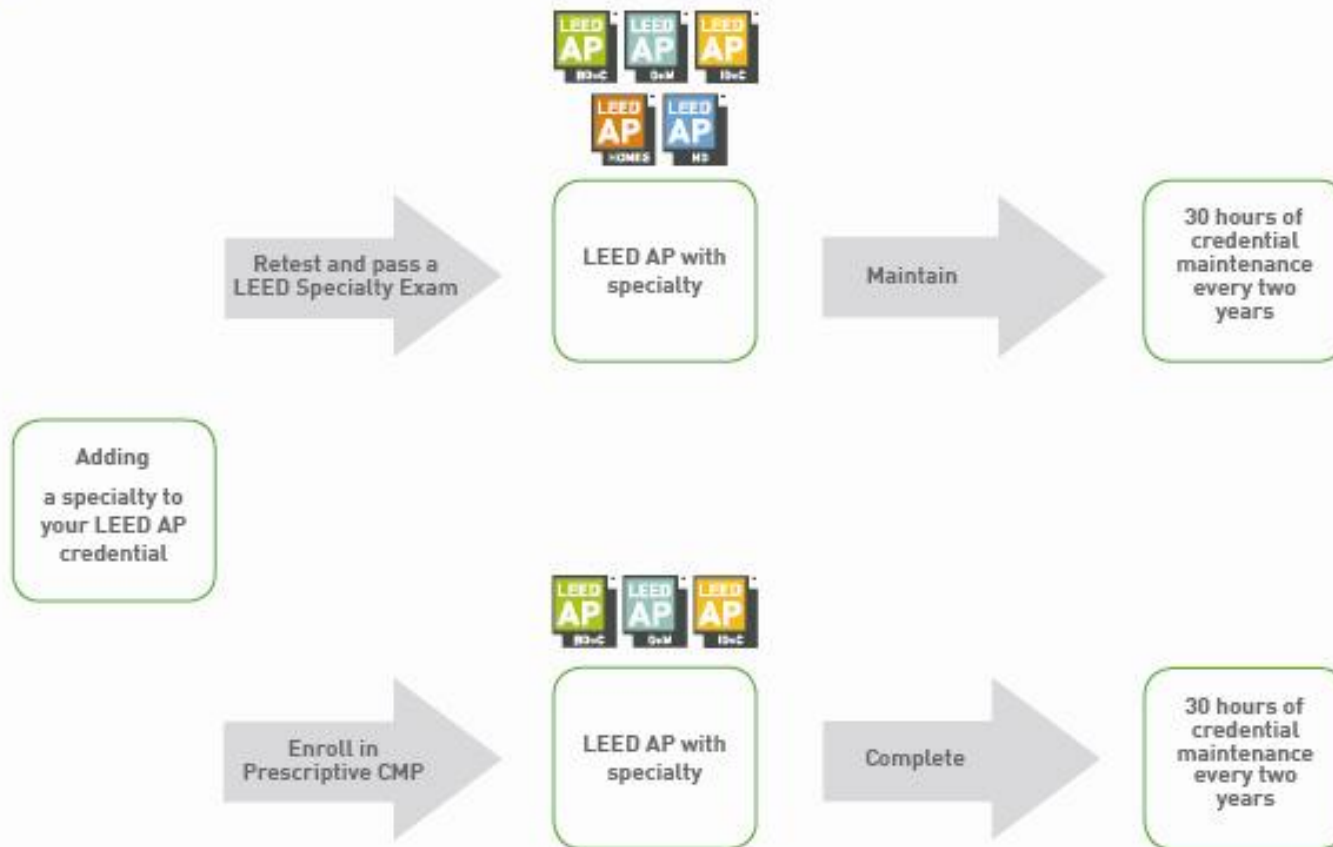


MAINTAINING YOUR LEED® PROFESSIONAL CREDENTIAL THROUGH CONTINUING EDUCATION*



* LEED Green Associates and LEED APs with specialty may also maintain their credential by retesting. See www.gbci.org for more details.

ADDING A SPECIALTY TO YOUR LEED AP CREDENTIAL



Finding Educational Opportunities

Delivery types	Short Description	Hours Yielded	Hour Limitation
Professional Development / Continuing Education	Approved by an ERB	1 to 1 .5 to .5	Unlimited
Live Presentations	Any real-time, but relevant presentation	1 to 1 .5 to .5	5 Hours*
Self-Study Programs	Audio, audio-visual, online, or video content	1 to 1 .5 to .5	5 Hours
College and University Courses	Courses at accredited colleges or universities	1 to 1	Unlimited
Certificates, Professional Licenses and Credentials	Successful passage of relevant examinations	1 Hr / Cert. 3 Hrs / License	Unlimited
Committee and Volunteer Work	Unpaid efforts that support the LEED system	2 Hrs Leader. .5 / Meeting	4 Hours
Authorship	Published material approved by an editor	3 Hrs. Article 10 Hrs. Book	Unlimited
Project Participation	Paid/Unpaid work on a registered or certified project	1 Hr / Credit	10 Hours

CMP Rules and Requirements

What is Prescriptive Credential Maintenance?

Category	Prescriptive credential maintenance requirements		
	LEED AP BD+C	LEED AP ID+C	LEED AP O+M
I. Project Site Factors	4 CE hours	1 CE hour	3 CE hours
II. Water Management	3 CE hours	3 CE hours	4 CE hours
III. Project Systems and Energy Impacts	6 CE hours	6 CE hours	6 CE hours
IV. Acquisition, Installation, and Management of Project Materials	3 CE hours	5 CE hours	4 CE hours
V. Improvements to the Indoor Environment	5 CE hours	6 CE hours	4 CE hours
VI. Stakeholder Involvement in Innovation	2 CE hours	1 CE hour	2 CE hours
VII. Project Surrounding and Public Outreach	1 CE hour	2 CE hours	1 CE hour

Required of LEED APs who enroll through this method, but only during their first reporting period

LEED AP Building Design + Construction

- I. Project Site Factors
 - A. Considerations for Site Selection
 - 1. Land Issues
 - 2. Plants and Animals
 - B. Community Connectivity
 - 1. Services
 - C. Development
 - 1. Building and Land
 - 2. Lighting
 - D. Climate Conditions

LEED AP Interior Design + Construction

- I. Project Site Factors
 - A. Community Connectivity
 - 1. Services
 - B. Development
 - 1. Lighting
- II. Water Management
 - A. Water Treatment
 - B. Stormwater
 - C. Specialized Equipment Needs
- III. Project Systems and Energy Impacts

LEED AP Operations + Maintenance

- I. Project Site Factors
 - A. Development
 - 1. Lighting
 - B. Green Management
 - C. Climate Conditions
- II. Water Management
 - A. Water Treatment
 - B. Stormwater
 - C. Irrigation Demand
 - D. Chemical Management
- III. Project Systems and Energy Impacts



CREDENTIAL MAINTENANCE PROGRAM REQUIREMENTS



™

15 CE hours per two-year reporting period

3 LEED-specific

CREDENTIAL MAINTENANCE PROGRAM REQUIREMENTS



30 CE hours per two-year reporting period

6 LEED-specific

ENROLLMENT

ENROLLMENT IS A ONE-TIME PROCESS THROUGH WHICH LEED APs WITHOUT SPECIALTY CAN

COMPLETE CREDENTIAL MAINTENANCE OR RETEST

TO EARN ONE OF THE NEW LEED AP WITH SPECIALTY CREDENTIALS.

ENROLLMENT: TWO OPTIONS

1 Retest

1. Apply and meet eligibility requirements for any of the LEED AP with specialty exams
2. Take and pass only the specialty exam (the second part of the LEED AP exam)
3. Complete CMP for LEED APs with specialty
4. \$50 CMP renewal fee will be waived for the first renewal

ENROLLMENT: TWO OPTIONS

Prescriptive Credential Maintenance

1. Agree to CMP requirements and sign disciplinary policy
2. Complete prescriptive credential maintenance for initial two-year reporting period
3. \$50 CMP renewal fee will be waived for the first renewal
4. After the initial reporting period, complete CMP for LEED APs with specialty

EARNING CONTINUING EDUCATION (CE) HOURS

EARN CE HOURS THROUGH

- Professional Development Courses approved for CE through USGBC
- Live Presentations
- Self Study Programs
- College and University Courses
- Certificates, Licenses, Credentials
- Authorship
- Committee and Volunteer Work
- Project Participation



OR RETEST

- **Apply for the applicable exam (meet eligibility requirements and pay the application fee)**
- **Register for an exam appointment**
- **Take and pass the exam between 3 and 12 months from the end of your reporting period (pay exam fee)**

RECORD AND TRACK YOUR HOURS



The screenshot shows a web browser window with the URL <http://www.gbci.org/main-nav/professional-credentials/credentials.aspx>. The page features the GBCI logo and a navigation sidebar on the left. A large blue arrow points to the 'Log into My Credentials' link in the sidebar. The main content area is titled 'LEED PROFESSIONAL CREDENTIALS' and includes a description of the program, a grid of credential categories, and a brief overview of the GBCI program.

LEED PROFESSIONAL CREDENTIALS

Browse our catalog of LEED Professional Credentials and learn how to apply, register and prepare for a LEED professional credential exam. Be recognized for your knowledge and understanding of green building practices.

 LEED Green Associate	 LEED AP Building Design & Construction	 LEED AP Homes	 LEED AP Interior Design & Construction	 LEED AP Operations & Maintenance	 LEED AP Neighborhood Development
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GBCI's professional credentialing program provides third party administration and verification of the LEED Professional Credentials (LEED Green Associate, LEED AP, and LEED Fellow).

LEED Professional Credentials demonstrate current knowledge of green building technologies, best practices, and the rapidly evolving LEED Rating Systems. They show differentiation in a growing and competitive industry, and they allow for varied levels of specialization. Show your industry expertise!

A LEED Professional Credential provides employers, policymakers, and other stakeholders with assurance of an individual's level of competence and is the mark of the most qualified, educated, and influential green building professionals in the marketplace.

Reporting CE Hours

Review/Report CMP Activity

CREDENTIAL HOLDER (1049????)

Reporting Period
12/29/2009-12/28/2011

Primary Specialty
Building Design and Construction

CMP REPORTING SUMMARY FOR THIS PERIOD FOR - LEED AP BD+C

No.	Category	LEED Specific Hours		Total CE Hours		Action
		Submitted	Awarded	Submitted	Awarded	
I	Project Site Factors					Add/Review
II	Water Management					Add/Review
III	Project Systems and Energy Impacts					Add/Review
IV	Acquisition, Installation, and Management of Project Materials					Add/Review
V	Improvement to the Indoor Environment					Add/Review
VI	Stakeholder Involvement In Innovation					Add/Review
VII	Project Surrounding and Public Outreach					Add/Review
	Total					
	Required		6		30	

Reporting CE Hours

CREDENTIAL HOLDER (1049????)

Reporting Period
12/29/2009-12/28/2011

CATEGORY I Project Site Factors - LEED AP BD+C

If you were engaged in committee or volunteer work since January 1, 2009 or have completed any other activity on or after July 8, 2009, enter your reporting period start date as the start date of the activity and note the true start date of the activity in the Activity Details field.

Add New Activity

Activity Date* End Date, if Applicable
(mm/dd/yyyy)

Subcategory* [What is this?](#) **Other Sub-Category Description**

Activity Delivery Method* [What is this?](#)

Activity Description* [What is this?](#)

Activity Details* [What is this?](#)

Activity Content Type* [What is this?](#) CE Hours* [What is this?](#)

Please review the information entered for this activity before submitting it. Activities cannot be modified after they have been submitted (you will be able to delete the activity, however and re-enter the information).